



School Nurse Job Description

Crossroads Christian Academy

Job Goal:

- Promote a healthful and safe environment to help students attain and maintain optimal health status so they may receive maximum benefit from their education.
- Promote student, staff and community awareness of and participation in healthy behaviors
- Provide health care and referrals for follow up care
- Promote a risk-free environment.

Line of Authority:

The school nurse reports directly to the Director. S/he serves as a member of the staff and accepts responsibilities as identified by the Director.

General Qualifications:

- Have a deep commitment to Jesus Christ based on a personal relationship with Him.
- Be a servant leader
- Have a calling to ministry in and through education.
- Have a solid conviction that Christian education is of utmost importance in guiding children in today's world.
- Have a solid understanding and commitment to CCA's guiding statements.
- Have experience in the international school setting (preferred).
- Be effective in oral and written communication.
- Be a team player, responsive to the school board and school staff.
- Have a good command of the Spanish language (preferred)

Spiritual Responsibilities:

- Be a spiritually mature and growing Christian who is active in his/her Christian life.
- Be a role model in speech, actions and attitudes (both on and off campus) and model a consistent daily walk with Christ.
- Resolve conflict biblically with parents, students, staff, administration, and Board.
- Maintain active participation in a local body of believers.
- Pray for CCA regularly – the Board, the staff, the families, the students, and the activities.

Nurse Responsibilities:

- Assess and evaluate overall student health
- Direct healthcare to students and staff
- Provide assessment, triage and care of sick and injured students and staff
- Administer medications as needed for students and staff
- Perform vision, height, weight and spinal screenings and hearing screenings
- Provide information and referral for health/emotional concerns
- Serves as the health care consultant for staff, students and their parents.
- Provides guidance and support to families and staff in finding and using available treatment services
- Communicate with parents/guardians regarding health related issues
- Communicate with staff as needed to inform of pertinent student health information
- Obtains parental consent for health services

- Maintains and updates confidential health records
- Documents health services and activities
- Monitor immunization compliance
- Implements communicable disease control, including monitoring, disease prevention and outbreak management
- Participates in development of school's emergency health and crisis plan
- Provide staff education in CPR/first aid, infection control and other health issues
- Other duties as assigned